



# PUBALI BANK LIMITED

## CARD DIVISION

A-A Bhaban (2<sup>nd</sup> Floor), 23 Motijheel, Dhaka.

PBL/HO/CARD DIV./ATM Roll Paper/9356<sup>(e)</sup>/2019

05 September 2019

### NOTICE INVITING QUOTATION FOR SUPPLY OF THERMAL RECEIPT PAPER ROLL AND THERMAL JOURNAL PAPER ROLL FOR OUR BANK.

Sealed Quotation are hereby invited from bonafide vendor for supply of Thermal Receipt Paper Roll and Thermal Journal Paper Roll to our Bank as per following specification.

**Specification for Thermal Receipt Paper Roll:** For NCR SelfServ 22 Brand, Paper Roll Dimensions for outside diameter-20.0 cm and Hole diameter-1.75 cm, Paper Width-8 cm.

**Specification for Thermal Journal Paper Roll:** For NCR SelfServ 22 Brand, Paper Roll Dimensions for outside diameter-8 cm and Hole diameter-1.2 cm, Paper Width-8 cm.

#### **Terms and condition:-**

1. The offer must be submitted through "Offering Sheet" enclosed with the schedule.
2. The offer must be valid for 01 (one) year.
3. Bidder must be an authorized distributor/reseller of the product.
4. Amount of **Tender Security is Tk. 20,000/-** (Taka Twenty Thousand only) which will be in the form of **Payment Order** in favour of Pubali Bank Limited or **Bank Guarantee** of the same amount will be accepted. Tender security will be refunded to the unsuccessful bidders.
5. Payment of the bills will be made from Card Division, Head Office after delivery of the same at the office as per terms of the Supply Order.
6. All VAT, Tax, Govt. Duties etc. will be deducted from the bill as per rule prior payment of the same.
7. The authority reserves the right either to accept or to reject all or any offer without assigning any reason.
8. Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
9. The successful bidder shall have to inform the Bank 1(one) month before if they want to discontinue.
10. Photocopy of Trade License, TIN Certificate, VAT Registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client list and Company profile to be submitted with the Quotation.

Initially the Bank will procure 400 units of Thermal Receipt Paper Roll and 1000 units Thermal Journal Paper Roll. The Bank will procure the same from the selected vendor as and when required for the next one year.

Offer/Bid to be dropped in the Tender Box kept in **Establishment Division, Pubali Bank Limited, Head Office, 07<sup>th</sup> Floor, 26, Dilkusha C/A, Dhaka by 11.00 a.m up to 15-09-2019** which will be opened on the same day at 11.30 a.m in presence of the bidders (if any).


Sd/-  
**(Khaled Al Masud)**  
**Senior Principal Officer**

Sd/-  
**(Ashim Kumar Roy)**  
**DGM & Division Head**

CC TO : The Member Secretary, Purchase Committee, Pubali Bank Ltd., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank Ltd., Head Office, Dhaka.

CC TO : The Division Head, Pubali Bank Limited, ICT Operation Division, Head Office, Dhaka for information with request to publish the same in the Bank's website.

  
**Senior Principal Officer**

  
**DGM & Division Head**

**OFFERING SHEET**  
(To be submitted alongwith the offer)

**Tenderer's Name:**

**Address :**

**Offering Sheet for 400 units of Thermal Receipt Paper and 1000 units of Thermal Journal Paper Roll:**

SL No	Features/specification	Description of Thermal Receipt Paper Roll	Description of Thermal Journal Paper Roll
01	Country of Origin		
02	Brand		
03	Sensor		N/A
04	GSM		
05	Back side 04 color as per bank design		
06	Warranty for Printability		
07	Warranty for Printing Duration		
08	Mode of Delivery		
09	Offer Validity		
10	Quantity	400 pcs.	1000 pcs.
11	Unit Price (including VAT & Tax)		
12	<b>Total Price</b>		

**Grand total amount:**

**In words:**



**Authorized Seal & Signature**